

FINANCIALS and DREAM

User Group

“Reporting and Enquiry Workshop”

Hosted by Jane Dolan, Product Owner
Wednesday 12 February, 2020, Cedar Court Hotel, Harrogate

9.30 – COFFEE AND REGISTRATION -WORKSHOP STARTS 10.00

Excel for Finance Reporting

Overview

Balance reporting

- Setting up browse report masters in Financials
- Referencing cells in selectors
- Building report

Transactional reports

- Referencing cells in selectors
- Building reports

Flexi-Fields

- Creating a Flexi-Fields Master
- Linking Flexi-Fields to an element
- Linking Flexi-Fields to transactions
- Adding Flexi-Fields to enquiries
 - Browse Balance
 - Browse Details

LUNCH 12.30 – 1.30 p.m.

Groups

- Element groups
 - Where can these be used
 - How to maintain them
- Account groups and Hierarchies

Analyser

- Using Browse Balances
- Using Browse Details
- Using Browse Ledger
- Exports and Graphs

Structured Output

- Integration with Avalara

WORKSHOP ENDS APPROXIMATELY 3.30 – 4.00 PM